



Steel Pan Academy at Southam College Autumn Term 2020

Dear Parents/Carers,

Your child has expressed an interest in continuing/beginning to learn to play steel pans. Steel Pan Academy invoices pupils directly for steel pan tuition at Southam College.

- The Steel Pan Academy fees per term will remain the same at **£50 per term**.
- The Steel Pan Academy will provide a minimum of 33 teaching weeks per academic year. As terms differ in length, the number of teaching weeks per term will vary.

Lessons take place on Tuesdays and last for 30 minutes. They are timetabled on rotation, so pupils do not miss the same lessons on consecutive weeks. The timetable is displayed on the music tuition notice board in the Music Hub.

Covid19:

A short assurance to parents and students to changes being made to allow safety for all and protection:

- All surfaces will be wiped before steel pan lessons commence. Lessons from September will now last 25 minutes to allow time for cleaning between groups.
- All students must wash their hands before entering the steel pan room
- Steel pan sticks are the main touch points for our students, these will be wiped regularly and between any movements of students between steel pans. Students can purchase their own steel pan sticks should they wish, at a reduced price of £7 per pair. (Beginners should wait to purchase sticks as there are different sticks for different pans).
- A 2 metre distance will be observed between staff and students and only students from the same year group will be in the group.

A final note, in the case of another lockdown this academic year, weeks will be credited to the next term and invoices adjusted accordingly.

Please hand in the reply slip and tuition fees of £50 for the Autumn term 2020 by Tuesday September 22nd at the latest. It is particularly important to send forms and fees in promptly at the beginning of the academic year to allow for timetabling of groups.

Payment can be paid by cash or cheque payable to 'Steel Pan Academy'.

Please send in a clearly marked envelope and hand in to the student office or directly to me during tuition time on a Tuesday.

Fees are also payable by **bank transfer, but please also send in signed slip.**

Steel Pan Academy, Lloyds, acc 01312590 sc 30-99-15

To keep records clear please put the school and your child's name as it appears on the register as reference, eg S College D Hancox

Any time spent chasing late fees interrupts yours and other students steel pan tuition time, so prompt payment is appreciated.

Please note: We do require a term's notice in writing if your child wishes to stop steel pan tuition.

In circumstances of financial hardship it can be possible to apply for help with fees. Please contact the school finance office for details and advice.

If you have any queries please do not hesitate to contact me on 07765 811042 or dianahancox@hotmail.com

Diana Hancox
Director Steel Pan Academy

Teaching, workshops, performances & Training

www.steelpanacademy.com

STEEL PAN ACADEMY company number 5816089 2 Howard Walk Warwick Warwickshire CV34 6ND Mobile: 07765 811042 email: dianahancox@hotmail.com

Complete and return the reply slip. Please keep the above for your own records

Student Name Tutor Group

I hereby confirm the following

- I wish my child to receive Steel Pan Tuition for the Autumn Term of 2020
- I enclose £50 for the tuition fee (cash or cheque payable to 'Steel Pan Academy')
or I have paid by bank transfer.
- I agree to give a term's notice if my child wishes to stop steel pan tuition.

Contact details:

Tel:

Email:

Signed (Parent/Guardian)

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